

**BALTIMORE TOWNSHIP MINUTES – REGULAR MEETING**  
**November 10, 2009**

PRESENT: Supervisor Ron Miller, Treasurer Jennifer McKeever, Clerk Penelope Ypma, Trustee Chad McKeever, Trustee Jeremy Miller.

Meeting called to order at 7:00 p.m. by Supervisor Miller.

**Pledge of Allegiance** to the flag was recited.

**UNFINISHED BUSINESS**

ASSESSOR'S CONTRACT – Moved by Chad McKeever, supported by Ron Miller to approve contract as presented from Appraisal Plus. Motion carried.

ASSESSOR/EMPLOYEE STATUS – Moved by P. Ypma, supported by J. McKeever to approve Scott Anderson as an employee of the township (as per requirements of the IRS). Mr. Anderson will be paid \$257.50 per month beginning January 1, 2010, and is required to take oath of office. Refer to job duties filed with the clerk.

**NEW BUSINESS**

SNOWPLOWING – Supervisor Miller will check with a few people who might be interested in plowing this winter.

POVERTY GUIDELINES – the board agreed to table until next month's meeting.

AMEND DRAIN BUDGET– Moved by Jennifer McKeever, supported by Jeremy Miller to move \$1300.00 from the Fire Service line item to the Drain line item in the budget. Motion carried.

PHOSPHORUS SUPPORT LETTER- the clerk distributed a letter from Commissioner VanNortwick asking the board to support the County Commissioners in their request to place the letter in with the township tax bills. The letter was in support of a county-wide ban on the use of fertilizer containing phosphorus. The board did not take any action.

**MINUTES:** Without objection or correction the October 13, 2009 minutes were approved.

**TREASURER'S REPORT** -Report provided. No discussion. Approved as read.

**CLERK'S REPORT- ELECTION PROGRAMMING AND LICENSE FEES** - Clerk Ypma reported meeting with County Clerk Pam Jarvis and Commissioner Jeff VanNortwick today to discuss the billing charges to the township for ballot programming and licensing fees for software that is not owned by the township. As a result, a resolution objecting to the cost will be prepared by the county clerk and will be given to the commissioners for their approval to send to the State of Michigan. Clerk Ypma reported that the township audit has been completed and received a favorable report. Clerk Ypma reported sending a sympathy card to Philip Armstrong's family on behalf of the township board. The sextons requested approval to purchase 24 flag holders for Dowling & Stryker Cemetery. The board did not take action. Supervisor Miller will contact Sue Roush regarding purchases. Clerk Ypma also reported that the sextons were not able to complete the maintenance work at Dowling Cemetery due to weather related conditions. The maintenance work will be completed in the spring/summer of 2010.

